[Your Address]

[City, State, Zip]

[Your Email]

[Your Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip]

Dear [Hiring Manager's Name],

I am writing to express my keen interest in the [Engineering Position] at [Company Name], as advertised [Where You Found the Job Posting]. With a [Your Degree] in [Your Major] from [Your University] and [Number of Years] years of experience in [Your Field/Specialization], I am confident in my ability to contribute effectively to your team.

During my tenure at [Previous Company], I was instrumental in [Briefly Describe a Key Achievement or Project]. This project not only [Mention the Impact of the Project], but it also honed my skills in [List Relevant Skills: e.g., CAD design, project management, troubleshooting]. My ability to [Mention a Key Soft Skill: e.g., work collaboratively, communicate effectively, problem-solve] was pivotal in the project's success.

What excites me about [Company Name] is [Mention Something Specific About the Company or Its Projects that Appeals to You]. I am particularly impressed by [Mention a Specific Aspect of the Company’s Work, Philosophy, or Values], and I am eager to bring my [Mention Specific Skills or Experiences] to support the team in achieving [Mention a Company Goal or Project].

In addition to my technical skills, I bring a strong commitment to [Mention a Soft Skill or Value, e.g., teamwork, continuous learning, innovation]. I am eager to further develop my abilities in [Mention a Specific Area Related to the Job] and contribute to the exciting work being done at [Company Name].

Enclosed is my resume that further outlines my qualifications. I look forward to the possibility of discussing this exciting opportunity with you. Thank you for considering my application. I am eager to bring my passion for engineering and my skill set to [Company Name] and contribute to your team’s success.

Sincerely,

[Your Name]